

# MSU INVESTMENT PROPOSAL FOR INSTITUTIONAL PRIORITIES

## PROPOSAL OVERVIEW

<b>Title</b>	Library Services	<b>Request Date</b>	12/30/2011
<b>Department</b>	Library	<b>Email</b>	<a href="mailto:tamaramiller@montana.edu">tamaramiller@montana.edu</a>
<b>Requestor</b>	Tamara Miller	<b>Phone</b>	406-994-6978

## STRATEGIC ALIGNMENT

**Core Themes and Objectives (check all that apply)**

### Educate Students

- Our graduates will have achieved mastery in their major disciplines
- Our graduates will become active citizens and leaders
- Our graduates will have a multicultural and global perspective
- Our graduates will understand the ways that knowledge & art are created and applied in a variety of disciplines
- Our graduates are prepared for careers in their field
- We will provide increased access to our educational programs
- Communities and external stake holders benefit from broadly defined education partnerships with MSU

### Create Knowledge and Art

- Students, faculty, and staff will create knowledge and art that is communicated widely

### Serve Communities

- We help meet a fundamental need of the citizens of Montana by providing degree programs for our students
- We help meet the educational needs of the citizens of Montana by providing a wide range of educational opportunities to a variety of students
- Our students, faculty, staff, and administrators reach out to engage and serve communities
- Our students, faculty, staff, and administrator reach in to build the university community

### Integrate Learning, Discovery, and Engagement

- Each graduate will have had experiences that integrate learning, discovery and engagement
- Outreach activities will educate students and address the needs of the communities we serve
- Students, faculty, and staff will create knowledge and art that addresses societal needs
- MSU is a community that will be characterized by synergy within and across disciplines, roles and functions.

### Stewardship

- The public trusts the institution to operate openly and use resources wisely
- The faculty and staff are well-qualified and supported
- MSU will support Native American students, programs, and communities
- MSU will be an inclusive community, supporting and encouraging diversity
- Our publicly provided resources are used efficiently and effectively
- Natural resources are used efficiently and sustainably
- MSU nurtures a culture of resource conservation and ecological literacy among students, faculty and staff
- Our physical infrastructure (e.g., building, equipment, open spaces) will be well-maintained and useful

**INSITUTIONAL BENEFIT**

<b>Campuses</b>	<input checked="" type="checkbox"/> Bozeman <input type="checkbox"/> Billings <input type="checkbox"/> Havre <input type="checkbox"/> Great Falls <input type="checkbox"/> FSTS <input type="checkbox"/> Extension <input type="checkbox"/> MAES
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<b>Cross Depts</b>	Please List: _____
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**TIMEFRAME**

<b>Proposed Dates</b>	Start: July 1, 2012	End: on-going
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**COST AND REQUIREMENTS**

Funding Type	One-Time (\$)	Multi-Year (\$)			Base (\$)	FTE
		Year 1	Year 2	Year 3		
Personnel ( <i>w/benefits</i> )					\$80,000	2.5 FTE
Materials & Supplies						
Travel						
Contracted Services						
Capital						
Other Operations						
<b>TOTAL</b>					\$80,000	2.5 FTE

<p>Please comment, if necessary, regarding cost and requirements.</p>	<p>This budget would provide for a mix of classified and student positions, including benefits for the classified positions.</p>
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**PROPOSAL SCOPE****Describe the Proposal**

The Library's service and instruction mission is focused on helping MSU students become knowledgeable and efficient in their discovery, evaluation and use of information. In addition a credit classes in library research skills (LIBR 121 & LIBR 316), Library faculty provide hundreds of library instruction sessions primarily to undergraduates. Demand for both instruction and library services has increased as the student body has grown.

This proposal would fund 2.5 FTE staff and/or student assistants to support the Library faculty in routine help services, instructional design, enhanced web delivery of instruction, and other support for library faculty delivering instruction.

After discussion with student leadership, the Library is experimenting with extended late-night open hours during spring semester 2012. This proposal would allow the Library to continue to offer extended hours from midnight to 2 a.m. during each semester, bringing the total of library open hours to 110 hours per week.

## PROPOSAL SCOPE

### Describe the broader impacts and benefits of this proposal

Over the last three years of enrollment growth, the number of library instruction sessions requested and delivered has increased 11% (to 241 sessions) and participation in instruction sessions has increased 29% (to 5,504 students). Individual library research appointments in the RAP (Research Assistance Program) have grown as well. These are student-initiated requests for assistance on specific projects. Over the last three years of enrollment growth, the number of RAP appointments has increased 28.4% to a total of 271 appointments. Student visits to the Library increased nearly 4% last year and are nearly 6% greater this year with the opening of the Library Commons.

There is clearly a growing demand from students for Library assistance, instruction, and other services. ***The library's mission is to facilitate student and faculty success by providing access to information and knowledge.*** Building a stronger library instruction and services will provide MSU students with the tools they need to master their areas of learning, fully integrate a meaningful research or creative experience, and become active service learners as they engage the communities around them.

It should be noted that as the student body has grown and \$2 million dollars have been distributed in 2011 to colleges to educate more students, the library has not received additional funding from tuition or other sources to support increased library instruction and services to meet the needs of a growing number of students.

**ADDITIONAL INFORMATION**

**Implementation Plan** *(Please describe with timelines)*

Develop position descriptions (July 2012) and hire well qualified staff/students (August 2012).

**Assessment Plan** *(Please describe with indicators)*

The library has a long term goal to reach all MSU students with high quality instruction and services. In 2010, 47% of MSU students benefitted from direct library instruction. An enhanced instruction program should extend that reach to 60% of the student body and approach 100% of all incoming, first-year students.

In 2010, 794,835 visits were made to the Library. Extending Library hours will allow more students to make use of the services, instruction, group work spaces, and individual quiet study spaces provided by the MSU Library.

**If assessed objectives are not met in the timeframe outlined, what is the plan to sunset this proposal?**

If objectives are not met, the Library can reduce the enhanced instruction effort and cut late-night library hours.

SIGNATURES					
Department Head (please print):		Signature (required)			Date
Dept Head Priority (please circle one):    Very High    High    Medium    Low    Very Low					
Dean/Director (please print)		Signature (required)			Date
TAMARA MILLER		Tamara Miller			1/4/12
Dean/Director Priority (please circle one): <u>Very High</u> High    Medium    Low    Very Low					
Executive/VP (please print)		Signatures (required)			Date
Executive/VP Priority (please circle one):    Very High    High    Medium    Low    Very Low					